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| ETF_logo_large | STATE OF WISCONSIN**Department of Employee Trust Funds**Robert J. Conlin SECRETARY | 801 W Badger RoadPO Box 7931Madison WI 53707-79311-877-533-5020 (toll free)Fax 608-267-4549etf.wi.gov |

### CORRESPONDENCE MEMORANDUM

**DATE: February 12, 2014**

**TO: Proposers – Consulting Actuary to State of WI ETF Board**

**FROM:** **ETFProcurement@etf.wi.gov**

**SUBJECT:** RFP ETD0011, ETD0012, ETD0013 Extend Due Date: February 18, 2014 2:00 p.m. CST

Parts of the United States are under a state of emergency due to ice and snow and loss of electric power. This is likely to affect express delivery of packages over the entire country. Due to these extraordinary circumstances, we are granting an extension of one day to **Tuesday, February 18, 2014 2:00 p.m. CST** for the above RFPs.

**1.1.6 Calendar of Events**

Listed below are the important dates by which actions related to this RFP must be completed. **In the event that the Board or Department finds it necessary to change any of the specific dates** **and times in the calendar of events listed below, it will do so by issuing a supplement to this RFP via the ETF Extranet listed in Section 1.1.3.** No other formal notification will be issued.

***Table 1 Calendar of Events***

|  |  |
| --- | --- |
| Date | Event |
| January 6, 2014 | ETF Issues RFP |
| January 21, 2014 | Vendor Questions and Letter of Intent Due |
| January 28, 2014 | ETF Posts Answers to Questions on ETF Extranet |
| **February 17, 2014 2:00 P.M. CST Extended one day** | **Proposals Due – Extended to: February 18, 2014 2:00 PM CST** |

Our offices will be open Monday, February 17th 2014 to accept deliveries.